

**IFHOHYP**  
**Annual General Meeting of 2008**

**Minutes of the meeting**

Valencia, Spain

*23 March 2008*

## 1. PRESIDENTIAL ADDRESS: WELCOME AND OPENING REMARKS

Karina Chupina, the president of IFHOHYP, opened the meeting and welcomed all participants.

## 2. Presentation of attending Delegates and Observers

There were twenty two representatives including board members, in total nine organisations represented. The delegates and observers were distinguished. The delegates had the right to vote. There were fourteen observers and there were eight delegates. The present people are listed in the table below.

**Table 1 Present people of the AGM 2008**

Names		Organisation	Delegate/Observer
Daouda	Derra	ASF	Observer
María	Lopez García	Bonaventura-CV	Observer
Silvia	Castellón	Bonaventura-CV	Delegate
Beatriz	Guash	Bonaventura-CV	Observer
Anna	Flaqué	Bonaventura-CV	Observer
Ulrike	Haase	Bundesjugend e.V.	Delegate
Noora	Penttinen	FFHOH	Observer
Sanni	Valtonen	FFHOH	Delegate
Daria	Panicheva	Fund of Assistance to Disabled Children and Youth	Delegate
Karina	Chupina	Fund of Assistance to Disabled Children and Youth	Observer
Laura	Marti	Jugehörig	Delegate
Claudio	Nicita	Jugehörig	Observer
Christi	Menheere	SHJO	Observer
Joppe	Boon	SHJO	Observer
Lianne	de Jonge	SHJO	Delegate
Rinne	Oost	SHJO	Observer
Sanne	Osterkamp	SHJO	Observer
Juraj	Variny	SOMNED	Delegate
Martin	Kigyósi	SOMNED	Observer
Mattias	Lundgren	UH	Observer
Susanne	Gärtner	UH	Delegate
Malin	Hanson	UH	Observer

### **3. Election of Ballot Committee: Chair, Secretary and Vote Counters (2)**

The chair, secretary and the vote counters of this meeting were selected. Mattias Lundgren was selected as chair of this meeting. The secretary to this meeting was Lianne de Jonge. The vote counters were Joppe Boon and Susanne Gärtner.

### **4. Approval of AGM Agenda 2008**

The AGM agenda had to be established. Before the start of the meeting, the meeting had to be verified. This was pointed out by Malin Hanson. She also pointed out several other points; the minutes had to be inspected and the membership fee and the action plan had to be discussed. Therefore, points were added to the agenda of this meeting: Verifying this meeting (5), inspectors of the minutes (6), membership fee (9.4). Furthermore, Karina Chupina added the election of the fifth board member on the agenda (10.5). With these adaptations, the agenda was approved.

### **5. Verifying of the meeting**

According to the constitution of IFHOHYP, only board members and delegates have to verify this meeting. The meeting was verified.

### **6. Inspectors of the minutes**

The inspectors of the minutes were determined. These are Susanne Gärtner from Sweden and Laura Marti from Switzerland.

### **7. AGM minutes 2007**

The protocol was signed and the minutes were approved.

### **8. Annual report 2007**

The annual report 2007 had to be read by all people present. Malin Hanson questioned about the protocol of resignation of the treasurer. The current treasurer, Christi Menheere, made treasurer guidelines especially for herself and to clarify her work as treasurer of IFHOHYP. These guidelines are not officially restricting and the next treasurer can adapt these guidelines from their perspective.

In 2007, Jacob Selin was elected as fifth board member but he wasn't able to do his tasks. Mattias Lundgren was asked to clarify the situation with Jacob Selin. Karina Chupina explained that by January 2008 it was not possible to contact him and he did not respond emails of the Board. It became known that Jacob Selin withdrew from activities for hard of hearing youth in Sweden as well. Consequently, it was decided that a new fifth board member will be elected during this AGM.

Christi Menheere was in contact with Greet Penneman. She told that Greet Penneman did not agree with the annual report of 2007, but there was no clear statement from her why she did not agree. Greet Penneman was not present on this meeting which made it impossible to clarify her disagreement.

Juraj Variny explained the situation of the Slovak organisation. There were some changes in organisation structures what did resulted in changes of name. The old name of the Slovak organisation was SCHOHYP and in 2007 name was AKMNP, in 2008 the organisation became SOMNED. From now on, the organisation has to be called SOMNED.

All delegates agreed with the IFHOHYP Annual Report 2007 and accepted it.

## **9. Financial Issues**

### ***9.1. Financial Report 2006***

The financial report of 2006 is approved by the auditor, Noora Penttinen, and the auditor report 2006 is made. Finally the financial report of 2006 was approved by all delegates.

### ***9.2. Financial Report 2007***

Christi Menheere explained the complexity of the financial report of 2007. It was difficult to make. There was a mistake in the column of other incomes, and the total profit is € 6640,00. The auditor Ulli Haase checked with Christi, the temporary treasurer, but she could not check everything because she did not received the receipts. These receipts were not sent by the previous treasurer. For this reason the financial report of 2007 can not be approved. It will be postponed to the next AGM in 2009.

### **9.3. Budget 2008**

To discuss the budget, it has to be known which activities will be implemented. Therefore, the strategy will be discussed first. Thereafter, the budget of 2008 will be discussed. The budget will be discussed in point 11.2.

### ***9.4. Membership fees***

The Swedish organisation did not yet paid the membership fee. Christi Menheere explained the criteria of the membership fees amount. The membership fee is based on the income of the countries according to the World Bank data. The membership fee is based on the assumption that member organisation from developed countries are richer than organisations from less developed countries. However, if an organisation comes from a highly developed country, it does not always mean that the organisation is rich. According to the Constitution, the membership fees have to be

defined during the AGM. The current system for determining the membership fees include differences between national and regional organisations.

There are several classes distinguished; high income countries, upper middle income, lower middle income and low income. This is based on the average income of each countries. The middle and lower income countries have to pay the same amount of membership fee. Otherwise, the membership fee will become very low. Further, new member pay exactly 50% of the membership fee for the first year. In the table 2, the determination of the membership fee is given. The system of determining the membership fees will be discussed next AGM. It's approved that the membership fees for 2009 are based on the World Bank data of 2007.

**Table 2 Determination of membership fee 2009**

<b>2009</b>					
	average \$		Real	National	Regional
high income	€ 11.116,00	100,00%	€ 200,00	<b>€ 200,00</b>	<b>€ 100,00</b>
upper middle income	€ 7.355,50	66,17%	€ 132,34	<b>€ 135,00</b>	<b>€ 70,00</b>
lower middle income	€ 2.250,50	20,25%	€ 40,49	<b>€ 45,00</b>	<b>€ 45,00</b>
low income	€ 905,00	8,14%	€ 16,28	<b>€ 45,00</b>	<b>€ 45,00</b>

## **10. Election of New Board Members**

The nomination committee received three nomination forms form Karina Chupina, María López García and Christi Menheere. The nomination for the board function is open to all members.

### **10.1. President**

Karina Chupina nominated herself for president. She will continue her task as president, she feels responsible for IFHOHYP and she is still motivated. Further, she has a lot of experiences, contacts and a lot of knowledge. All delegates unanimously agreed that Karina Chupina will be a president for the next two years.

### **10.2. Vice-president**

María López García nominated herself for the position of vice-president. She is very involved in the committees and she is motivated enough to continue with the tasks of vice-president. All delegates unanimously agreed on the position of Maria Lopez Garcia as vice-president for the next two years.

### **10.3. Treasurer**

Christi Menheere nominated herself for treasurer. She found a new challenge in the tasks as treasurer. All delegates unanimously agreed on the position of Christi Menheere as treasurer for one year.

### ***Auditor***

There were no nominations received for auditor. Ulrike Haase will not continue with the task of auditor. The auditor has to check the documents prior to the AGM, and the financial report has to be checked and approved by the auditor. The auditor does not have a big task, but has to understand what happens in the Board. The auditor is not a Board member, but observes and controls the board according to the Constitution. Further, the auditor has the power to give deadlines. It is not necessary for auditor to meet with the board personally.

After the explanation, two candidates nominated their self. Joppe Boon nominated himself and explained that he studied accounting. Claudio Nicita nominated himself too. Claudio Nicita has also experience in accountancy and mentioned that the auditor has to be a strong and critical person. Claudio Nicita from Switzerland was elected by the delegates as the auditor.

### ***10.4. Fifth board member***

The task of the fifth board member were defined clearly. The Board members give the fifth board member concrete relevant tasks depending on priorities and current projects. Some tasks of the fifth board members are keeping in contact with the committee coordinators. It was considered to elect the fifth board member only for one year because Jacob Selin disappeared. Two candidates nominated themselves: Juraj Variny and Lianne de Jonge. Lianne de Jonge was elected by the delegates as the fifth Board member.

## **11. IFHOHYP Strategy 2008-2013**

### ***11.1. Priorities and Strategy for 2008-2013***

The strategic plan was developed during the workshops. First, the strategic plan for the long term will be discussed.

There are several sections in the strategic plan: human resources, communication and information, political work and the expansion of IFHOHYP. The most important for human resources is motivating the volunteers. To find new volunteers, IFHOHYP have to be promoted on national level. The member organisations are responsible to find active people. The most important for the political work is to incorporate in it the most important political goals of every member organisation. Further, it is important that IFHOHYP will grow in the future.

The most important goals for 2008 are improving the structure, the communication and the political work. The Constitution has to be adapted and a new concept of the constitution must be available at the next AGM. To improve the communication, the website has to be updated and innovated. There has to be new information on the website. This year, political work has to be started and a political agenda has to be developed.

Further, on the basis of the workshop discussions the draft strategic plan has to be developed by Lianne de Jonge.

Karina Chupina said that another work that IFHOHYP has to do is to apply to the European Youth Forum this autumn. By the AGM 2009 we may have more information if our application would be approved or not. It's a long procedure and maybe we will find out the results/how process goes in spring or summer 2009.

Another important aspect are the mission and the vision of IFHOHYP. During the workshops, a start was made but this has to developed further. Next AGM, in a short workshop, the mission and the vision can be discussed more.

Finally, the most important action points for 2008 are:

- 1) Adapting the constitution
- 2) Improving the communication
- 3) Developing of the political agenda
- 4) Promoting of IFHOHYP in the national organisation
- 5) Developing of the strategic plan.

The first draft of the strategic plan will be sent to Lianne de Jonge. She will adapt this and send it back. Thereafter, the board will adapt it and it will be sent to national organisations. The strategic plan can be discussed in national organisations, they will send their comments to the board and the strategy draft will be finished. Next AGM, the can continued with the strategic plan.

### ***11.2. Financial budget 2008***

The incomes of the financial budget are based on the membership fees, summer camp fees of non-members, grants and funds. Expenses are meeting costs, travel costs, publication costs, postal costs, website and the payments to be done from several grants of 2006 and 2007.

There was a proposal to increase the expenses of website with 500 Euro. So the website costs are 800 Euro in total. There is a big loss, but the reason is that there are still payments to be done from the grants of 2006 and 2007, which should be done in the years 2006 and 2007. The balance is positive, despite of a big loss. In the future there should be more specified overview of each item of expenses, so that the balance between incomes and expenses will be clear. In the table 3, the IFHOHYP budget proposal for 2008 is given.

It's important to link the budget with the priorities of IFHOHYP in the future.

The budget 2008 was approved by all delegates.

**Table 3 IFHOHYP Budget Proposal for 2008**

<b>IFHOHYP BUDGET PROPOSAL FOR 2008</b>	
Saldo at 31-12-2007	<b>€ 17.278,21</b>
Incomes	<b>€ 45.825,00</b>
Expenses	<b>-€ 55.492,50</b>
Profit/Loss	<b>-€ 9.667,50</b>
Saldo at 31-12-2008	<b>€ 7.610,71</b>

## **12. Committee Reports/Updates & Plans**

In the AGM the coordinators of each committee are going to be decided. Those coordinators are responsible to find people if they need.

### **12.1. Communication (Newsletter- Web site) committee**

The Communication committee will continue its work. Laura Marti and Juraj Variny will coordinate this committee.

### **12.2. Fundraising Committee**

The Board will be responsible for fundraising. This committee will be dropped.

### **12.3. English Language Course committee**

There has been contact with some language institutions. It is important to keep these contacts, but the English course at the moment does not have the highest priority. María López García is the coordinator of this committee.

### **12.4. Development of New activities committee**

The committee of developing new activities is dropped. The Christmas card competition is not a new activity. The communication committee is responsible of the Christmas card competition.

### **12.5. Research Project Committee**

The Research project committee will continue in 2008. Alexandar Bogdanovic is the coordinator of this committee.

### **12.6. Nomination committee**

The Nomination committee is responsible for the nomination of the candidates for the board, auditor and chair of the AGM. The committee will continue working. Ulrike Haase is the coordinator of this committee.



**12.7. Constitution committee**

The constitution committee is formed and will work on the development of the constitution. The coordinator of this committee will be Gudrun Petterson.

**12.8. Political committee**

The political committee will work on political issues. The coordinator of the committee will be Susanne Gärtner.

**13. Action Plan 2008–2011**

**13.1. Summer camps:**

The summer camp of 2008 will be hold in Slovakia. It is not sure, but probably the summer camp of 2009 will be hold in Poland. The summer camp of 2010 will be hold in Switzerland and the summer camp of 2011 will be hold, probably, in the Netherlands. It has been suggested to hold summer camp every other year, combine it with English language course of shortened the summer camp. The discussion of the future of summer camp will be discussed next year.

**13.2. Courses, Projects, Congress and Conference**

**13.2.1. Study sessions**

IFHOHYP will apply for organising a study session in cooperation with the Council of Europe in 2009. Juraj Variny will be able to make the application. Rinne Oost could be trainer because he will follow a training for trainers on behalf of IFHOHYP. After this training, he will decide whether he joins study session team or not. In October, IFHOHYP will apply for study session to be held in autumn 2009. The theme of the study session has to be linked to the strategy plan. It was proposed that the theme would be “Training for facilitators”. Noora Penttinen suggested herself to be in the team and she offered herself to write a part of the application.

Karina Chupina will coordinate the application for the study session. In the process, the team and the course director will be decided.

**13.2.2. Multimedia project**

The finishing of the multimedia project is complex. In Serbia multimedia company the person responsible for multimedia production, left the company, and there are new people now who have to be informed again about the Multimedia project thoroughly. The proposal is to finish the multimedia project this year.

**13.2.3. Research project**

Several countries are involved in the research project. The translation of the questionnaire will be done by students of Serbian universities. The political situation in Serbia influenced the research project and resulted in delay. The duration of this research project will probably be three months longer.

**13.2.4. English Language course**

The English language course committee had contact with the teachers and with some organization. Organising an English language course is very expensive and has to be funded. They continue their work.

**13.2.5. IFHOH congress in Canada**

In July 2008, the IFHOH congress will be hold in Canada. Probably, three IFHOHYP board member will be go to this congress. Furthermore, five people from Sweden will go.

**13.3. Annual General Meetings:**

The Annual Greet Meeting in 2009 will be hold in Sweden. In 2010, it will be held in Poland. If Poland is not able to organise this meeting, it will be held in the Netherlands.

**14. Representation of IFHOHYP in Advisory Council on Youth of the Council of Europe**

Alexandar Bogdanovic represents IFHOHYP in the Advisory Council on Youth of the Council of Europe. He is not present on this AGM. Therefore, it will not be possible to discuss this point.

**15. Membership of the European Youth Forum**

IFHOHYP is going to apply for membership of European Youth Forum, because this provides more possibilities for political influence, more partnerships and funding possibilities. There were no questions about this topic.

**16. Membership of EDF and activities**

There have to fifteen European member organisation to become a full member of EDF. At the moment, IFHOHYP is the associate member of the EDF.

**17. Joint partnership with EFHOH and IFHOH**

At the moment IFHOHYP has more cooperation with EFHOH than with IFHOH. The presidents of IFHOH and EFHOH were not invited to come to this AGM. They will be invited to

come next year on the AGM of 2009. Noora Penttinen will go to the AGM of EFHOH and will represent IFHOHYP on this meeting.

**18. Expanding IFHOHYP on an international level**

There was no need to discuss this more during this meeting.

**19. Any Other Business**

IFHOHYP will send one delegate to the Council of Europe language course. This year, there is no English language courses organised by the Council of Europe.

The next AGM will be hold in Sweden from 9 till 12 April 2009.

**20. Closing of AGM 2008**

Chairman Mattias Lundgren closed the AGM at 17.50.

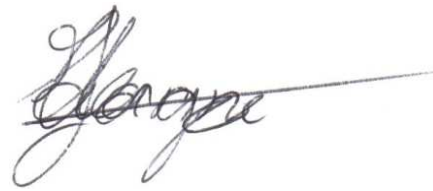
Chairman



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Mattias Lundgren

Secretary



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Lianne de Jonge

Inspector



S.G.

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Susanne Gärtner

Inspector



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Laura Marti